

**Fibreoptic Industry Association
Annual General Meeting**

Thursday 1st December 2016 at 11:30 a.m.

The Manor House, Buntingford, Herts SG9 9AB

Attendees:	Paul Bateson	Optical Test and Calibration Ltd.
	John Colton	Lucid Optical Services Ltd.
	Alan Bullen	Lynx Networks plc
	Simon Comben	Metz Connect GmbH
	Frank Kler	Core Integrated Solutions Ltd.
	John Marson	Twistnet Communications Ltd.
	Jonathan Lewis	Huber & Suhner (AG) Ltd.
	Nigel Hedges	Fluke Networks Ltd.
	Chris Atkin	Total Comms Training Ltd.
	Keith Rowley	Liquid Telecom

Present voting members identified: - 10

Jane Morrison	FIA Secretariat
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Apologies:	Mike Gilmore	The Cabling Partnership
	Richard Ednay	Optical Technology Training Ltd.
	Stephen Gerrish	QAD Networks Ltd.

Proxy votes: Stephen Gerrish of QAD Networks Ltd. - vote to the FIA Chairman

Mr. Bateson opened the meeting, welcomed those present and thanked them for attending.

1. To approve the minutes of the Annual General Meeting held on 3rd December 2015.

The minutes of the previous Annual General meeting held on 3rd December, had previously been added to the FIA web site and members informed of the url via issue 122 of the Newsletter. It was proposed by Mr. Comben seconded by Mr. Hedges and unanimously agreed that the minutes be approved.

2. To receive the Chairman's Report, Treasurer's Report and the Accounts of the Company for the year-end 31st August 2016, together with the report from the Auditors.

Chairman's Report: This report was circulated – see attached. Mr. Bateson did not read out the entire report but touched on a few important items.

Firstly, he thanked all Council members for their support over the last 12 months. He went on to explain that in 2015 the FIA had celebrated 25 years as a trade association but for 2016 were very aware of falling membership numbers which was now at an unprecedented low. He was pleased to report however, that Council have some initiatives planned, along with a re-vamp of the web site.

The Summer Seminar, organised by John Marson and held in June 2016, had been a very successful event and it is hoped that this is repeated in 2017.

The Standards Forum on the web site is a superb facility and is very helpful for all FIA members. Mike Gilmore, although resigning as a Council member is still very active in the standards world and provides the forum for our members. We wish to extend out thanks to him for this work along with his assistance in providing and planning the AIS Seminar presentations.

Jonathan Lewis has been working on our new website which we hope will be fully operational in the new-year.

Alan Bullen has now handed over the Accredited Installer scheme portfolio to Frank Kler and we currently have 24 members. Frank's work is invaluable to promote the AIS and to run the quarterly Seminars.

Our new Treasurer and Marketing Director, Alan Bullen, has some good ideas to help raise membership numbers.

John Colton has taken over as Technical Director and is usually on hand to answer any Technical queries from the members.

Nigel Hedges joined Council at the AGM last year and together with Simon Comben they are taking responsibility for Training & Qualifications.

Mr. Bateson reminded the meeting that Council are all volunteers and he was very grateful for their companies who support their activities, again he wanted to thank Jane Morrison (Secretariat) and Margaret MacFarlane (Accounts) for their help during the year which has been invaluable.

Treasurer's report & y/end accounts to 31/08/16: The Treasurer's report and the year-end accounts were circulated – see attached.

Mr. Bullen said in essence the loss of £4,311 was due to a fall in membership fees (£7,545). A push for an increase in membership numbers is planned to hopefully address this.

There were no questions appertaining to the Chairman's report, Treasurer's report or the year-end accounts.

Mr. Comben proposed and Mr. Kler seconded that the above reports and accounts were received and approved, this was carried unanimously.

- 3. To consider the re-appointment of Critchleys, Greyfriars Court, Paradise Square, Oxford OX1 1BE as Auditors of the company until the conclusion of the next general meeting of the company at which accounts are laid before the members and to authorise the Council to determine their remuneration.**

Council was happy with the work of the auditors and suggested they be re-appointed. The appointment of Critchleys as above was therefore proposed by Mr. Atkins seconded by Mr. Marson and unanimously agreed.

- 4. To consider elections to Council from the Nominations received.**

This year we are looking to fill 2 places on Council. Lee Funnell stood down from Council in April. Jonathan Lewis is standing down (due to rotation rules) but is willing and eligible for re-election.

Nomination forms have been received for:

Jonathan Lewis of Huber + Suhner – nominated by Paul Bateson of OTC Ltd.
Keith Rowley of Liquid Telecom – nominated by John Colton of Lucid Optical Services Ltd.

The nominations above were proposed by Mr. Marson seconded by Mr. Hedges and unanimously voted to Council.

To confirm the FIA Council (9 members allowed) are now: Messrs. Bateson, Marson, Bullen, Colton, Comben, Lewis, Kler, Hedges & Rowley.

- 5. Any Other Business**

There being no further business to transact Mr. Bateson closed the meeting and again thanked those in attendance.

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