

Fibreoptic Industry Association

Annual General Meeting

Friday 28th January 2011 at 11:30 a.m.

The Saracens Head Hotel, 219 Watling Street, Towcester NN12 7BX

Attendees:	Paul Bateson	Optical Test and Calibration Ltd.
	John Colton	Lucid Optical Services Ltd.
	John Marson	Twistnet Communications Ltd.
	Phil Whitehead	ACCL Ltd.
	Ken Jones	EDS (North Wales) Ltd.
	Tim Oldershaw	J. Brand Ltd.
	Chris Atkin	Total Comms Training Ltd.
	Edward McVeigh	CNET Training
	Alan Bullen	Lynx Networks plc

Present voting members identified: - 9

Jane Morrison FIA Secretariat

Apologies:	Paul Guyatt	SEC Datacom
	Andrew Stevens	CNET Training
	Dyson Booth	The University of Warwick
	Murray Teale	VTI Services
	Peter Martland	Route 3 Ltd.
	Stephen Gerrish	QAD Networks Ltd.
	Richard Ednay	Optical Technology Training Ltd.
	Mike Gilmore	The Cabling Partnership
	Simon Comben	J. Brand Ltd.
	Lee Funnell	The Siemon Company Ltd.

Proxy votes: Andrew Stevens CNET Training – vote to E. McVeigh (one vote for the company)
Murray Teale – VTI Services – vote to Mike Gilmore / Lee Funnell / John Marson
Peter Martland – Route 3 Ltd. – vote to John Marson
Stephen Gerrish – QAD Networks Ltd. – vote to Paul Bateson
Richard Ednay – OTT Ltd. – vote to Mike Gilmore / John Marson
Lee Funnell – The Siemon Company Ltd. – vote to Ken Jones
Mike Gilmore – The Cabling Partnership – vote to John Marson

Mr. Bateson opened the meeting, welcomed those present and thanked them for attending. He explained that due to the adverse weather conditions the AGM previously scheduled for 2nd December was actually postponed on 1st December with all members notified and a new Agenda sent via email.

1. To approve the minutes of the Annual General Meeting held on 3rd December 2009.

The minutes of the previous Annual General meeting held on 3rd December 2009, had previously been circulated to members on 29th January 2010. It was proposed by Mr. Whitehead seconded by Mr. Marson and unanimously agreed that the minutes be approved.

2. To receive the Chairman's Report, Treasurer's Report and the Accounts of the Company for the year-end 31st August 2010, together with the report from the Auditors.

Chairman's Report: This report was circulated – see attached.

Mr. Bateson did not read out the entire report but touched on a few important items.

He stated that the membership was in a state of flux, hovering around the 200 mark. He thanked Mr. Marson who works hard as Commercial Director to increase membership numbers.

Mr. Gilmore, FIA Technical Director and Treasurer continues to do a lot of Standards work which gives the FIA a high profile around the world. His input to the TIA-B was also instrumental to organising the seminar held during Netcoms 2010 in October.

Mr. Jones was thanked for his work in re-structuring the AIS. Works continues to promote the scheme to members and get the Consultants on board.

Mr. Comben, whilst on Council in 2010, worked as MOD Liaison Director and during this time assisted members in getting on the MOD procurement system. Mr. Comben is now working for FIA member company, J. Brand Ltd. and is standing again for election to Council.

Messrs. Colton and Funnell were thanked for their continuing work and their input to C&G.

Mr. Whitehead, Cross-Media Director, continues to promote the FIA across other industry associations such as BICSI.

Mr. Bateson concluded that all Council do work hard to keep a high profile for the FIA and try to give members services and benefits as required. Members must tell Council of any services or benefits they feel the FIA should provide. Their feedback is necessary.

Finally, Mr. Bateson thanked all those on Council and the Secretariat who had supported him in the year.

Treasurer's report & y/end accounts to 31/08/10: The Treasurer's report and the year-end accounts were circulated – see attached.

In the absence of Mr. Gilmore, Mr. Bateson explained that the company had made a small profit during the year. He added that the FIA is run as a 'not for profit' organisation and that Council ensures that the funds are used in the right way. Again, members' feedback is required to advise Council of any particular areas where expenditure should be made.

Mr. Bateson said that, overall, revenue had increased although web site revenue had fallen. A small profit was made on the very successful June 2010 Seminar.

He added that, attendance at Exhibitions was expensive but this was a very good promotional tool for the FIA.

There were no questions appertaining to the Chairman's report, Treasurer's report or the year-end accounts.

Mr. Bullen proposed and Mr. Oldershaw seconded that the above reports and accounts were received and approved, this was carried unanimously.

3. To consider the re-appointment of Critchleys, Greyfriars Court, Paradise Square, Oxford OX1 1BE as Auditors of the company until the conclusion of the next general meeting of the company at which accounts are laid before the members and to authorise the Council to determine their remuneration.

Council was happy with the work of the auditors and suggested they be re-appointed. The appointment of Critchleys as above was therefore proposed by Mr. Marson seconded by Mr. Jones and unanimously agreed.

4. To consider elections to Council from the Nominations received.

As per the letter sent with the AGM notice this year we are looking to fill 4 places on Council. This is because two Council members are standing down due to the rotation rules (both eligible and willing for re-election), Messrs. Funnell and Colton. Plus we have two vacant places due to the resignation of Mr. Simon Comben in June this year as he was no longer working for an FIA member company and one vacant place that was not filled at the AGM last year.

Nomination forms have been received for:

Eddie McVeigh of CNET Training nominated by Andrew Stevens of CNET Training
Alan Bullen of Lynx Networks plc nominated by Lee Funnell of The Siemon Company Ltd.
Simon Comben of J. Brand Ltd. nominated by Paul Bateson of Optical Test and Calibration Ltd.
Lee Funnell of The Siemon Company Ltd. nominated by Paul Bateson of Optical Test and Calibration Ltd.
John Colton of Lucid Optical Services Ltd. nominated by Paul Bateson of Optical Test and Calibration Ltd.

As five nominations had been received for four places voting papers containing a short biography on each candidate were circulated.

Messrs. Bullen, Colton, Comben and Funnell were successfully voted on to Council.

Mr. McVeigh was thanked for his participation.

The four new Council members above were proposed by Mr. Atkin, seconded by Mr. Oldershaw and unanimously voted to Council.

To confirm the FIA Council (9 members allowed) are now: Messrs. Bateson, Gilmore, Marson, Jones, Whitehead, Bullen, Colton, Comben and Funnell.

5. Any Other Business

There being no further business to transact Mr. Bateson closed the meeting and again thanked those in attendance.

FIAAGMmins28012011
28th January 2011
emailed to PB:31st January 2011
approved PB – 02/02/11
circulated to Council : 03/02/11
circulated to FIA members 18th February 2011