

Fibreoptic Industry Association

Annual General Meeting

Thursday 6th December 2007 at 11.30 a.m.

The Saracens Head Hotel, 219 Watling Street, Towcester NN12 7BX

Attendees:	Paul Bateson	Optical Test and Calibration Ltd.
	Mike Gilmore	The Cabling Partnership
	John Colton	Lucid Optical Services Ltd.
	Lee Funnell	The Siemon Company Ltd.
	Peter Lythgoe	Lythgoes Ltd.
	John Marson	Twistnet Communications Ltd.
	Phil Whitehead	ACCL Ltd.
	Chris Atkin	Total Communications Ltd.
	George Cherry	Lightage Communications Ltd.
	Mike Phillips	Honorary member
	Tim Oldershaw	J. Brand Ltd.

Present voting members identified: - 11

Two proxy votes: Nigel Rowe of Line Management Ltd. vote to Mike Gilmore
Alan Ogden of Independent Communication Solutions Ltd. vote to Paul Bateson

Total voting members identified: - 13

Jane Morrison	FIA Secretariat
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Apologies:	Sydney Hogg	Schneider Electric UK Ltd.
	David Madsen	DMOptics

Mr. Bateson opened the meeting, welcomed those present and thanked them for attending.

1. To approve the minutes of the Annual General meeting held on 8th December 2006

The minutes of the previous Annual General Meeting held on 8th December 2006, had previously been circulated to members on 19th January 2007. It was proposed by Mr. Oldershaw, seconded by Mr. Colton and unanimously agreed that the minutes be approved.

2. To receive the Chairman's Report, Treasurer's Report and the Accounts of the Company for the year ended 31st August 2007, together with the report from the Auditors.

Chairman's Report: This report together with the Technical Directors report was circulated – see attached.

Mr. Bateson did not read out the entire report but touched on a few important points.

He said the FIA was currently at a crossroads due to the demise of the CITA. He thanked Mr. Gilmore's recent efforts to work with the ECA-ITEC and the CMA to forge links and conceive the TIA-B. This umbrella organisation will bring together the fibre optics and copper industry. Not only benefiting the industry as a whole the newly formed group should hopefully increase the FIA membership numbers.

Membership numbers have increased not only by the temporary TIA-B memberships but also by the efforts of John Marson, FIA Commercial Director and the Secretariat, both actively continue to solicit new members.

It is hoped that in the New Year the temporary members will consolidate to become full FIA paying members.

Both Mr. Lythgoe and Mr. Gilmore have put in a lot of work on the new AIS. It is hoped that the current two members (Lynx Networks and Lightguide Technologies) will be joined by others in the coming months.

With the new links with the CMA it is hoped that the AIS will become a must have for Installers.

As can be seen by the attached Technical Directors report Mr. Gilmore continues his work on the Standards which of course benefits our members and will now bring in information on copper Standards as well.

Messrs. Colton and Funnell are continuing their work on the FIA Qualification scheme and both continue with their input in the infrastructure design of the City & Guilds examinations.

Mr. Whitehead is now focussing on Liaison work with BICSI.

Mr. Bateson personally thanked the Council members for not only supporting him as FIA Chairman but also in helping to drive forward the benefits for members. His thanks were also extended to the Council members' companies who allow them the time to commit to FIA business.

Mr. Bateson added a special thanks to Mr. Gilmore for his work as Treasurer.

Treasurer's report & Y/end accounts to 31/8/07: Mr. Gilmore circulated his Treasurer's report together with the audited accounts - see attached.

Mr. Gilmore reported that the profit this year was £903. He added that the profit amount was in line with his projections. It was noted that the only difference to the August 2007 management accounts were the auditors fee and an amount of £13.11 (a tax credit).

The membership income was relatively unchanged. Revenue has been increased by the PKTN sponsorship of £5k per annum together with the external Standards sponsorship (£15k for a full year). He added that Standards work is increasing, especially in Europe within the ETSI group.

The key objective is, as always, the delivery of free-of-charge services to FIA members via the web site.

As already mentioned by Mr. Bateson, Mr. Gilmore was confident that the ex-CITA members who had joined the FIA in recent months via the TIA-B would now convert to full members.

Mr. Gilmore concluded that it is not the FIA's intention to make profits but to use all income to benefit members. He added that, as always, Council was open to any member suggestions or ideas for projects that would add to the current benefits.

Overall Mr. Gilmore concluded that he was happy with the figures for the year.

There were no questions appertaining to the Chairman's report, Treasurer's Report or the year-end accounts.

Mr. Lythgoe proposed and Mr. Funnell seconded that the above reports were received and approved, this was carried unanimously.

- 3. To consider the re-appointment Critchleys, Greyfriars Court, Paradise Square, Oxford OX1 1BE as Auditors of the Company until the conclusion of the next general meeting of the Company at which accounts are laid before the members and to authorise the Council to determine their remuneration.**

Council was happy with the work by the auditors and suggested they be re-appointed.

The appointment of Critchleys as above was therefore proposed by Mr. Whitehead, seconded by Mr. Cherry and unanimously agreed.

- 4. To consider elections to Council from the Nominations received.**

As per the letter sent with the AGM notice there are two vacant places. Mr. Funnell, in line with the rotation rules, is standing down but is willing and eligible to be re-elected. The second vacant place is due to the resignation of Mr. Hogg.

We have received one nomination - Lee Funnell of The Siemon Company Ltd. (nominated by John Colton of Lucid Optical Services Ltd.).

The nomination for Mr. Funnell was proposed by Mr. Cherry, seconded by Mr. Lythgoe and unanimously agreed.

To confirm the FIA Council (9 members allowed) are now: Messrs. Bateson, Gilmore, Funnell, Lythgoe, Marson, Whitehead, Colton and Madsen + one vacant place.

- 5. Any Other Business**

None.

There being no further business to transact Mr. Bateson closed the meeting and again thanked those in attendance.

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6th December 2007
emailed MG – 06/12/07
approved MG – 06/12/07
emailed PB – 07/12/07
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distributed to members: