

Applicants
Signature

Employers
Contact
Signature

Not required if applicant is an FIA Personal Member

Date

Date



FIA QUALIFICATION SCHEME LEARNER ENROLMENT FORM

LEARNERS DETAILS

Name	Mr./Ms./Mrs./Other Title	Full name	
Address	City:		
	County:		
	Postcode:		
	Country:		
Home Tel:	e-mail:		
Mobile Tel:			
Fax:	Date of birth		

DOCUMENTATION REQUIRED

This Learner Enrolment Form should be submitted to the FIA Secretariat (see below) together with:

- copies of all relevant certificates and qualifications;
- a recent passport style digital photograph (200x150 pixels) e-mailed to the FIA Secretariat.

FEEES

If you are not a Personal Member of the FIA please enclose a cheque for £42.00 (£35.00+VAT) payable to the Fibreoptic Industry Association. If you wish to pay by credit card then contact the FIA Secretariat by telephone before submitting the Learner Enrolment Form.

The application fee is non-refundable if your application is not accepted

Learner Enrolment No. (issued by the FIA upon enrolment)	
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EMPLOYERS DETAILS

Name	FIA Member	*Yes/No	M/ship No	
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Employers Training/Qualifications Contact (e.g. Human Resources Manager)

Name:	Business tel:
Mobile Tel:	e-mail:

NOTE: You do not need to complete the following section if your employer is an FIA member

Address	City:		
	County:		
	Postcode:		
	Country:		

Complete if applicable:

On the basis of qualifications already obtained I apply for the FIA Qualification Scheme Award of

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THE FIBREOPTIC INDUSTRY ASSOCIATION

(a Company Limited by Guarantee)
Head Office: The Manor House, BUNTINGFORD, Hertfordshire, SG9 9AB
Tel: 01763 273039 Fax: 01763 273255
Web: www.fia-online.co.uk ----- e-mail: jane@fiasec.demon.co.uk

Learners enrolling on the FIA Qualification Scheme shall:

- either be a Personal Member of the FIA or be an employee or officer of a Corporate Member of the FIA;
- complete the Enrolment Form and return it to the FIA.

Until enrolled learners have achieved a High Level Award (Levels IV and V), they shall:

- commit to achieving at least one Unit award each year;
- not misrepresent themselves by using titles which they have not yet achieved;
- advise the FIA of Units achieved by submission of a Unit Feedback Form;
- advise the FIA of any address change;
- promote the FIA, the FIA Qualification Scheme and professionalism throughout the industry;
- advise the FIA of any misrepresentation by any other individual or organisation.

Learners who have successfully achieved Level II-V Awards are entitled to display the relevant award letters (and logo as appropriate) for a period of up to one year. Continuing entitlement to that Award Level is achieved by CPD and by remaining either a Personal Member of the FIA or an employee or officer of a Corporate Member of the FIA.

It is the responsibility of the successful candidate to provide the FIA with details of CPD courses/events attended in the year.

With the submission of this Enrolment Form and enclosed documentation:

- I apply to enter the FIA Qualification Scheme and Continuing Development Register.
- I confirm that I hold the qualifications listed on the attached pages
- I commit to undertake further education and attain qualifications on an annual basis in order to progress through the FIA Qualification Scheme (see FIA Qualification Scheme rules and requirements).

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EXISTING QUALIFICATIONS

Copies of this template may be made as required - DO NOT FORGET TO SUBMIT COPIES OF ALL CERTIFICATES OF QUALIFICATION

Qualification System	Tick		
City & Guilds		Title:	
Open College Network			
BTEC		Pass Mark/	
NVQ		Level:	
Other Academic Award		Training	
Manufacturers Award		Provider:	
Health and Safety Award		Date:	
Other			

Qualification System	Tick		
City & Guilds		Title:	
Open College Network			
BTEC		Pass Mark/	
NVQ		Level:	
Other Academic Award		Training	
Manufacturers Award		Provider:	
Health and Safety Award		Date:	
Other			

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