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Annual General Meeting

Wednesday 6th December 2000 at 12 noon

The Warwick Room, Bisham Abbey National Sports Centre,
Nr. Marlow, Bucks SL7 1RT

Attendees:	Mike Phillips	Fibre Optic Solutions Ltd.
	Mike Gilmore	The Cabling Partnership
	Andrew Watson	Molex Premise Networks
	Peter Thompsett	Ensign Communications Ltd.
	Paul Bateson	Optical Test and Calibration Ltd.
	Steve Strange	Anixter (UK) Ltd.
	Stuart Smith	Cabling Science Ltd.
	Sydney Hogg	Computercrafts (Europe) Ltd.
	Peter Pearson	Cablelines Ltd.

voting members present - 9

*One proxy vote – Nigel Rowe of Line Management Group Ltd.
vote to Mike Phillips*

Jane Morrison	FIA Secretariat
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Apologies:	Helen Long	FIA Secretariat
	Nigel Rowe	Line Management Group Ltd.
	Patrick Donohue	Optech Fibres Ltd.
	Ross Findlay	Light Networking
	D. J. Cormick	Serco Rakmulti
	Andy Lovell	Vosper Mantech Ltd.

Mr. Phillips opened the meeting and welcomed those attending.

1. To approve the Minutes of the Annual General Meeting held on 2nd December 1999.

The minutes of the previous Annual General Meeting held on 2nd December 1999, had previously been circulated to members.

It was proposed by Mr. Thompsett, seconded by Mr. Strange and unanimously agreed that the minutes were approved.

2. To receive the Chairman's Report, Treasurer's Report and the Accounts of the Company for the year ended 31st August 2000, together with the report from the Auditors

Chairman's Report:

Mr. Phillips had circulated his Chairman's report to those attending – see attached.

Mr. Phillips reported that he was pleased that the group had achieved 200 members and that membership was growing slowly.

All Council had worked hard under their various portfolios however he was aware that the Active Component area was not currently being covered by Council and that an individual was being sought to achieve this.

As listed in his report he thanked all those whom had contributed to the FIA in the past year.

Although the current Secretariat services from Fleming Gibbons Ltd. were being withdrawn at the end of June 2001 he was pleased that the service is going to be continued by Jane Morrison personally.

The website had been improved and many services had been achieved via the website thereby saving money on postage etc.

It had been a good year for publicity for the FIA and more coverage was expected in the coming year.

A successful series of Breakfast Seminars had been organised and plans were now in hand for the 2001 series.

He asked if the meeting had any questions appertaining to the report.

There were no questions.

Treasurer's Report & Year end Accounts:

The Treasurer's Report and draft accounts had been circulated to the meeting attendees – see attached.

Mr. Gilmore reported that the group had made a profit in the year end to 31/8/00 of £10,118 which had reversed the losses of the previous two years.

The FIA was currently financially stable and new projects were being discussed.

He pointed out that in spite of the healthy position most new projects would be planned to breakeven although there was room for expenditure on specific projects.

He envisaged a possible profit of between £14K - £15K in the next financial year.

He did have a detailed analysis of the expenditure if any member was interested in looking at the comparative costs etc.

There were no questions appertaining to the Treasurer's Report or the year end accounts.

Mr. Watson proposed and Mr. Hogg seconded that the above reports were received and approved, this was carried unanimously.

3. To consider the re-appointment of Deloitte & Touche of East Parade, Leeds as Auditors of the Company until the conclusion of the next general meeting of the Company at which accounts are laid before the members and to authorise the Council to determine their remuneration.

Mr. Gilmore reported that the FIA Council had looked into the level of costs from the current auditors as it did appear rather high in view of the group only having 200 members.

The fees were correct as they were the base level for a full Corporate audit. The group could have a reduced fee if unaudited accounts were prepared but as the group was funded entirely by members subscription it was felt that audited accounts should be prepared for members' perusal.

The re-appointment of the Auditors as above was proposed by Mr. Watson, seconded by Mr. Strange and unanimously agreed.

4. To consider elections to Council from the Nominations received

There were 2 places vacant as per the Annual General Meeting calling notice.

2 nominations had been received – Mr. John Cupitt of Dwellight Ltd who had been nominated by Mr. P. Donohue of Optech Fibres and Mr. Stuart Smith of Cabling Science Ltd. who had been nominated by Mr. M. Gilmore.

Both nominations were taken en-bloc.

It was therefore proposed by Mr. Hogg and seconded by Mr. Pearson that Messrs. Cupitt and Smith be elected as Council members. This was unanimously agreed

To confirm the FIA Council members are now:

Messrs. Phillips, Watson, Bateson, Thompsett, Strange, Gilmore, Cupitt and Smith – 8 members in total.

5. To transact any other business

There being no other business to conduct the meeting closed at 12.20 p.m.

FIAAGMDEC00
6/12/00
approved by MP – 15/12/00