

SUBMISSION OF APPLICATION FORM

This Approved Installer Application Form should be submitted to the FIA Secretariat (see below).

The submission of this form does not, and shall not be taken to, imply that Approved Installer status has been or will be awarded by the FIA.

The FIA will contact one or more of the references provided overleaf to determine the suitability of the applicant before further procedures leading to approved status can be undertaken.



INITIAL APPLICATION FEE

Please enclose a cheque for £117.50 (£100.00+VAT) payable to the Fibreoptic Industry Association.

NOTE: A VAT receipted invoice will be sent by return. This initial fee is non-returnable.

If you wish to pay by credit card then contact the FIA Secretariat.

Please note that a further fee of £1057.50 (£900.00+VAT) will be payable, upon request of the FIA, before Approved Status is awarded.

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| ORGANISATION | |
| FIA MEMBER No. | |
| ADDRESS | |
| CITY | |
| COUNTY | |
| POST CODE | |
| COUNTRY | |
| TELEPHONE | |
| FAX | |
| WEB-SITE | |

| APPLICANTS CONTACT DETAILS | |
|-----------------------------------|--|
| TITLE | |
| FIRST NAME | |
| LAST NAME | |
| POSITION | |
| TELEPHONE | |
| MOBILE | |
| E-MAIL | |

Applicants signature:

Date of Application:

NOTES

In order to gain FIA Approved Installer status, the organisation shall meet the following minimum requirements:

- be an FIA Corporate Member;
- provide a list of four customers that the FIA may approach for references;
- implement and operate the AIS Database as directed by the FIA;
- submit completed AIS Database records for installations completed during scheme membership.

By completing this Application Form, the applicant is agreeing to:

- undertake to comply with the FIA Approved Installer Scheme requirements including those listed above;
- accept FIA arbitration in the event of any dispute with a client/customer;
- accept the authority of the FIA to inspect installations and review associated documentation;
- accept the right of the FIA to withdraw Approved Installer status should the applicant be deemed not to be working in either accordance with the requirements or the spirit of the FIA Approved Installer Scheme;
- provide a completed Renewal Application Form every 12 months or as requested by the FIA.

REFERENCES (OVERLEAF)

Three of the four mandatory references should cover a period of between two and five years ago. The fourth should be more recent. The applicant shall ensure that the named referees are willing to provide information to the FIA upon request regarding the work undertaken for them.

Please ensure that the applicant details are also completed at the bottom of the "Reference" page.

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| FIA APPLICANT ORGANISATION | |
| FIA MEMBER No. | |

Applicants signature:

Date of Application:

INSTALLATION REFERENCES (TWO-FIVE YEARS AGO)

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| ORGANISATION | |
| ADDRESS | |
| CITY | |
| COUNTY | |
| POST CODE | |
| COUNTRY | |

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|---------------------------------|--|
| REFEREES CONTACT DETAILS | |
| TITLE | |
| FIRST NAME | |
| LAST NAME | |
| POSITION | |
| TELEPHONE | |
| MOBILE | |
| E-MAIL | |

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| ORGANISATION | |
| ADDRESS | |
| CITY | |
| COUNTY | |
| POST CODE | |
| COUNTRY | |

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| REFEREES CONTACT DETAILS | |
| TITLE | |
| FIRST NAME | |
| LAST NAME | |
| POSITION | |
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| MOBILE | |
| E-MAIL | |

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| REFEREES CONTACT DETAILS | |
| TITLE | |
| FIRST NAME | |
| LAST NAME | |
| POSITION | |
| TELEPHONE | |
| MOBILE | |
| E-MAIL | |

RECENT INSTALLATION REFERENCE

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|---------------------|--|
| ORGANISATION | |
| ADDRESS | |
| CITY | |
| COUNTY | |
| POST CODE | |
| COUNTRY | |

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|---------------------------------|--|
| REFEREES CONTACT DETAILS | |
| TITLE | |
| FIRST NAME | |
| LAST NAME | |
| POSITION | |
| TELEPHONE | |
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